# COMPANY PROFILE

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Caribbean Oceanic and Terrestrial Energy Equipment Limited

26 Dumfries Road, La Romain, Trinidad, W.I. Phone/Fax: 868-652-2778, 868-697-0008 email<u>: info@coteel.com</u> Website<u>:www.coteel.com</u> Directors: S. Moonan, T. Ramnarace Moonan



### **COTEEL's Company Background**

Caribbean Oceanic and Terrestrial Energy Equipment Limited (COTEEL) is a limited liability company, incorporated in Trinidad and Tobago on the 11 February, 2011. COTEEL is an equipment supplier and service provider in the energy and petroleum, and material handling, industries. The company was founded by Managing Director, Selvan Moonan, who is a highly experienced Mechanical Engineering Professional. He has demonstrated the ability to significantly and tangibly support large petrocarbon companies in the design and maintenance of power systems. He has an impressive track record of more than 27 years hands-on experience, in reliability techniques, prevention, maintenance, technical and analytical problem solving, workshop management, and sales within the industry.

COTEEL is **STOW-TT Certified** for <u>TWO (2) YEARS</u> at the <u>HIGH RISK LEVEL</u>, <u>ONSHORE & OFFSHORE</u>. In addition to acquiring two (2) years certification, COTEEL was awarded special commendation for obtaining an Overall Average Score of 99.81% and also obtaining a Site Inspection Score of 100%.

COTEEL is the winner of the Sustainable Supply Chain (Supplier/Contractor) Award 2014 issued by the Energy Chamber of Trinidad and Tobago. This award is one of six issued at the Chamber's Annual Corporate Social Responsibility (CSR) Awards Ceremony. This competition consisted of six (6) categories; Corporate Governance, Sustainable Supply Chain (Supplier/Contractor), Best Environmental Project, Best Social Investment Project and New Energy Service Exporter of the year.

Health, Safety and Environment (HSE) is one of our key core values and essential to our culture. From inception COTEEL has adopted stringent HSE measures which have aided us in our success and achievements.

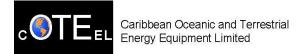


### **Employees**

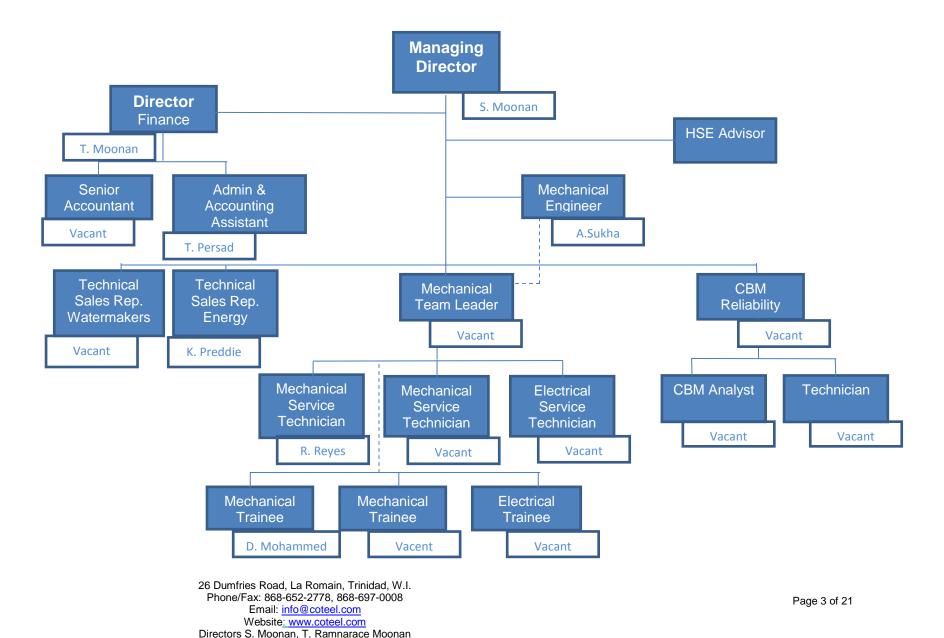
Managing Director – Mr. Selvan Moonan (ASC Marketing) Finance Director – Mrs. Tricia R. Moonan (BSc. Ind. Mgmt., FCCA) Administrative and Accounting Assistance – Ms. Tricia Persad Mechanical Engineer – Ms. Amanda Sukha (BSc. Mech. Eng.) Technical Sales Representative – Mr. Kerwin Preddie Technician - Mr. Daniel Mohammed Technician – Mr. Raymond Reves

### **Contact Information**

Address: #26 Dumfries Road, La Romain Phone/Fax: 868-652-2778, 868-697-0008 Email: info@coteel.com Website: www.coteel.com



## **Organizational Chart**





### **Key Executives**

### Selvan Moonan



Selvan Moonan's career in engineering started in 1983 with a summer job at a Caterpillar dealership, Tractors and Machinery Limited, where he was so enthused with the industry that he moved from a trainee mechanic to lead technician, customer service representative, service manager and finally left Tracmac (the new company name) in 2008 as the Power Systems Sales Manager. Selvan earned his experience from direct exposure to mechanical

equipment. His passion for this business grew as he pursued his mechanical engineering technician's certificate and later successfully achieved his degree in marketing. In 2002, Selvan was recognized as one of Caterpillar's top Latin American sales persons. Several times he was acknowledged for saving the big names in the energy industry, hundreds of thousands of dollars by good advice and preventative measures. In 2005, while holding the position of Service Manager, department sales were at the highest levels over a ten year period. In 2008, Selvan wanted to test his knowledge and experience in the international arena by joining an international energy company, Wood Group. After three years with Wood Group, in 2011, Selvan decided to put his 27 years engineering knowledge and experience in reliability techniques together as he started up his own business. Determined that expert advice, high quality products and superior customer service were the key to success in a competitive market.



### Tricia Ramnarace Moonan



Tricia Ramnarace Moonan, is an honours University graduate in Industrial Management, always in the top 5 during her 3 years at UWI St Augustine. She is the winner of several academic awards, a qualified accountant and a locally registered chartered accountant. She is currently a fellow of the UK based accounting association, ACCA. Both Selvan and Tricia were convinced that they were sufficiently knowledgeable, experienced and capable of

mobilizing their skills at a higher level, as independent advisors or service providers in the industrial equipment industry. Tricia spent 12 years at Nestlé in the Caribbean, leaving at the prime of her career where she pioneered her own technique in training Business Intelligence. So successful was the effort that Nestlé recognized her work as best in class worldwide, and asked her to write the best practice for training business intelligence. The project was completed and launched globally in April 2008. Never one to take life at a slow pace, despite now fully committed to supporting her young family, Tricia launched out into several business projects before reaching the optimal project in COTEEL. She has taken on the role of director, and like Selvan, is convinced that high quality advice, customer service and innovate products are the key to success. With the team of practical hands on experience and an innovator, efficiency is optimal for this company not just serving the local market but the wider region is only obvious in their minds.



### **Products**

COTEEL is authorized to conduct business in the following products in Trinidad and Tobago:

• FLOWAY Weir Mineral Pumps

By concentrating solely on the vertical pump product line, Weir Minerals Floway Pumps has become a dominant force in today's highly diversified market. More than 75 years' experience has provided Weir Minerals Floway® Pumps with the expertise to manufacture a versatile line of vertical turbine pumps for a wide range of applications.

COTEEL is an authorized agent for Weir Minerals Floway Pumps.



• FCI Watermakers

FCI Watermakers can be found throughout the world on everything from small pleasure vessels and mega yachts to large commercial vessels, oil rigs and military ships to onshore facilities such as resorts and hotels.



With a complete line of reverse osmosis watermakers that are capable of fulfilling any fresh water need. FCI's patented water making technology can also be customized according to specified requirements and essential outcomes.



### • Adicomp Air and Gas Compressors

Choosing Adicomp means to choose QUALITY, EXPERIENCE, FLEXIBILITY and REALIABILITY. Adicomp designs and produces compressors for the production and treatment of AIR and GASES since 1998.



The air division includes screw, piston, oilfree and high pressure compressors for

various application purposes while gas compressors ranges are specific to treat biogas, landfill-gas, methane, biomethane, natural-gas and nitrogen and they are especially indicated for power stations, micro cogeneration and biomethanization plants, petrochemical industries.

- Randolph Gearboxes
- Stiga Garden Products







### • Himoinsa Generators

HIMOINSA was founded in 1982 and is a multinational company specializing in the manufacture and marketing of energy generation systems providing clean, efficient guaranteed, continuous-energy supply. With 30 vears' experience, over



HIMOINSA has established a reputation as an international manufacturer through continuous modernization of its production processes, the incorporation of new technology and its human capital.

COTEEL specializes in sourcing hard to find mechanical spare parts We also source spare parts for various equipment used in the Energy, Material Handling and Manufacturing Industries such as motors, generators, engines, cooling towers, blower wheels, gaskets for various machines, couplings, starters, compressors, pumps, power washers, etc...

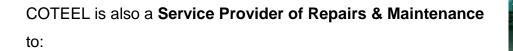




### **Services**

COTEEL's Products are backed up by an outstanding service and support programs which include:

- Installation and Commissioning •
- Equipment Monitoring •
- Emergency Repairs •
- On-site or In-shop Servicing •
- Engineering Consultancy •
- Customer Training •
- Preventative Maintenance •
- Asset Management Expertise •



- Industrial Engines •
- Generators
- Gear-boxes
- Watermakers
- Compressors
- Pumps









## **Vision Statement**

Caribbean Oceanic and Terrestrial Energy Equipment Limited will be distinguished as a successful Caribbean Company in our competitive marketplace. We shall be marked as a Company committed to:

- Customer Satisfaction
- Superior Product Quality
- Professional Product Representation
- Solutions that meet the best long term interest of all stakeholders

Providing an environment that promotes:

- Teamwork
- Mutual Trust and Respect for the Individual

### **Mission Statement**

To be the preferred supplier of service, energy and petroleum, material handling agricultural equipment in the ocean based and land based industries of the Caribbean. We will do this by providing the best partnership with our suppliers and customers, drawing from our expert, experienced staff to provide a solution that best suits the current and long term needs of the customer at a cost that is advantageous to both the customer and the company.



# **Quality Policy**

Caribbean Oceanic and Terrestrial Energy Equipment Limited (COTEEL) aims to deliver maximum value to their customers and by so doing be recognised as the preferred supplier of agricultural, construction, material handling, energy and petroleum equipment and service in the ocean based and land based industries of the Caribbean.

This will be achieved by the adherence to principles that assure:

- Provision of products that surpass performance expectations
- Satisfaction of customer expectations and specific requirements
- Provision of useful and accessible information through our employees
- Stakeholder confidence by offering solutions through expert representation

We recognize that communication is a vital component within this system and will at no time lose sight of the need for accessibility, simplicity and clarity between suppliers, employees and customers.

COTEEL is committed to establishing, maintaining and continually improving this system.

As one of our principle duties, we give our personal commitment to promote the effective implementation of this policy.

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Selvan Moonan Managing Director

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Tricia Ramnarace Moonan Director

26 Dumfries Road, La Romain, Trinidad, W.I. Phone/Fax: 868-652-2778, 868-697-0008 Email: <u>info@coteel.com</u> Website<u>: www.coteel.com</u> Directors S. Moonan, T. Ramnarace Moonan



### **Health and Safety Policy Statement**

The Management of Caribbean Oceanic and Terrestrial Energy Equipment Limited believes that successful business constitutes implementing a Health and Safety Management System to ensure overall understanding and awareness of the health and safety hazards and risks that affect our industry. The health and safety of every employee, visitor, sub-contractor and the public is fundamental to each strategic business decision and plan that we propose.

Our goals are to achieve zero injuries at our workplace and throughout our operations elsewhere by preventing the occurrence of all work related injuries, illnesses and property losses; to achieve one hundred percent compliance with all applicable Health and Safety legislation and standards; to continuously strive for the highest international and clients' standards and best industry practices that apply to our operations. It is our view that by continuously striving to identify and eliminate unsafe conditions and actions, we shall achieve and sustain these goals.

Through the implementation of an extensive and detailed Health and Safety Management System, Management believes that a focused and progressive Health & Safety agenda is crucial for the realization of providing a safe workplace; we believe that all accidents can and therefore shall be prevented within our operation to protect our employees from risk of occupational injury or ill-health. In implementing this policy, Caribbean Oceanic and Terrestrial Energy Equipment Limited will strive to meet the following objectives:

a) Identify, assess and manage risks associated with human life, company assets and the environment. All our employees shall be informed of the health and safety hazards and risks that affect their work and surroundings.



- b) Provide safe work conditions and equipment, ensuring any equipment used is right for the job, safe to use, well maintained and inspected regularly.
- c) Report and investigate all accidents, incidents and near misses, communicate the findings and lessons learned to employees in a bid to drive improvement in our Health and Safety Management System for the prevention of accidents and ill health. We will also take corrective actions to prevent recurrences.
- d) Adequately train all employees and provide the necessary instructions on the health and safety issues that may affect them. We will continue to provide training in areas we identify to help us assure competence.
- e) Ensure the use of less hazardous substances where effective substitutes are available and ensure that proper protective measures have been implemented and followed. We will provide safe handling, storage and transportation of harmful substances utilized in our daily operations.
- f) Management roles and responsibilities for Health and Safety will be clearly defined, as necessary, within Company policies, job descriptions and profiles. These roles and responsibilities will be adequately assessed, controlled and monitored and our employees will be clearly involved in matters that affect Health and Safety.
- g) Ensure the effective engagement of all our employees through consultation on Health and Safety related issues using their experiences and expertise to improve performance.



- h) Regularly analyze and review our Health and Safety performance. Through this analysis we commit to also reviewing our Health and Safety policy at least once every three (3) years.
- i) Strive to achieve leading Health and Safety industrial practices and work alongside our Clients in achieving and maintaining Health and Safety Excellence.
- j) Ensure our work place is free from substance abuse.

The Management of Caribbean Oceanic and Terrestrial Energy Equipment Limited will regularly review our HSE performance thereby developing new strategies for continual improvement. Once this policy is adhered to, COTEEL expects a safer and more productive working environment.

I give my personal commitment to review and promote its effective implementation and my assurance that it will be communicated to all employees.

Sehr . eft

Selvan Moonan Managing Director



# COTEEL's Supplier Authorisation Letters

26 Dumfries Road, La Romain, Trinidad, W.I. Phone/Fax: 868-652-2778, 868-697-0008 Email: <u>info@coteel.com</u> Website<u>: www.coteel.com</u> Directors S. Moonan, T. Ramnarace Moonan



November 20, 2011

Attn: Selvan Moonan COTEEL Caribbean Oceanic and Terrestrial Energy Equipment Limited #2 Mac Lean Drive, Retrench Village San Fernando Trinidad and Tobago

Re: Dealer Appointment Letter

Dear Mr. Moonan,

Please let this letter serve as confirmation of our appointment of COTEEL Caribbean Oceanic and Terrestrial Energy Equipment Limited (hereafter "Dealer"), as an authorized FCI Watermakers dealer in the territory of Trinidad and Tobago for the sale and service of FCI Watermakers' products within Trinidad and Tobago.

As such, Dealer agrees to comply with the dealer policies and procedures of FCI Watermakers.

This appointment is effective from the date hereof and shall remain in effect so long as Dealer complies with the policies and procedures of FCI Watermakers. In the event Dealer does not comply with FCI Watermakers' Dealer policies and procedures this appointment shall terminate without notice. FCI Watermakers reserves the right to terminate said agency with or without cause without notice.

Should you have any questions about this please do not hesitate to contact me at your convenience.

Sincerely,

Joe Pinto Director of Marketing and Sales FCI Watermakers

11202011.LTR Authorization

221 West Dyer Road Same Anal CA 92707 Plone 114.830.0123 Fix 714-550-0955 WW FORMaternations of

### Weir Minerals - Linatex

1550 Airport Road Gallatin, TN 37066 Tel: 615-230-2100 Fax: 615-230-2101 From the office of Julio Montero

Excellent Minerals Solutions



04 February 2013

Re: Confirmation of Appointment of Caribbean Oceanic and Terrestrial Energy Equipment Limited (COTEEL) As Authorized Weir Reseller/Service Center of Weir Products in Trinidad and Tobago

To whom it may concern:

Please let this letter serve as confirmation of our appointment of Caribbean Oceanic and Terrestrial Energy Equipment Limited [COTEEL], as an authorized Weir Reseller/Service Center of Weir Products in Trinidad and Tobago.

As such, Reseller/Service Center agrees to comply with the agency policies and procedures of Weir Products.

Should you have any questions about this please do not hesitate to contact me at your convenience.

Sincerely,

Julio Montero Area Sales Manager Caribbean and Central America Weir Minerals North America Mobile: 787-525-4718 julio.montero@weirminerals.com Conditional States Public

FO Shiny Pump

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WEIN WINDRALE

Randolph Manufacturing Co. 1110 N. Ave. T Lubbock, Texas 79415 Tel. 806-765-5583

May 10, 2011

Authorized Distributor of Randolph Gear Drive products, Trinidad, West Indies Sub:

To Whom It May Concern:

We are pleased to inform you that Coteel is an authorized distributor for Randolph Manufacturing Company's products in Trinidad and Tobago, West Indies.

We hereby give our assurance that Randolph Manufacturing Co. will provide sales and technical support required by Coteel, for successful completion of all projects.

Feel free to contact us with any questions you might have.

Sincerely,

hrist Carley

Christy Mattheu Sales

# DE'RAN GEAR, INC. 9405 North County Road 2000 LUBBOCK, TEXAS 79415 TELEPHONE 806-746-6926 \*\* FAX 806-746-6518

April 28, 2011

To Whom it May Concern:

### LETTER OF AUTHORIZATION

We are pleased to inform that we have given authority to the following company in **Trinidad and Tobago** to handle inquiries related to DE'RAN GEAR Products:

COTEEL

We, DE'RAN GEAR, INC., with offices registered at:

9405 North County Road 2000, Lubbock, Texas, 79415 USA

COTEEL, is our client, which integrates our gear drive products with pumping equipment.

We hereby give our assurance that DE'RAN GEAR, INC. will provide all sales and technical support required by **COTEEL**, for the successful completion of all projects.

If you have any questions, please feel free to contact us.

Sincerely,

In hall

Douglas Randolph President

web site = <u>www.derangear.com</u> e-mail = info@derangear.com



adicomp srl Via Del Progresso 35, 36050 Sovizzo (VI), Italy Tel. 0039-0444 573979 Fax. 0039-0444 370810 e-mail: <u>info@adicomp.com</u> - <u>www.adicomp.com</u> Cod.Fisc. e Part.IVA IT02696790241



27<sup>th</sup> May, 2011

### To Whom it may concern

# **APPOINTMENT LETTER**

The following contract is concluded between:

### ADICOMP Srl

Via Del Progresso, 35 36050 SOVIZZO, Italy Tel: 0039 0444 573979 - Fax: 0039 0444 809186 Email: <u>info@adicomp.com</u> - Website: <u>www.adicomp.com</u>

and

### Caribbean Oceanic and Terrestrial Energy Equipment Limited (COTEEL)

#2 Mac Lean Drive, Retrench Village, Cross Crossing, San Fernando, Trinidad, West Indies

We, ADICOMP Srl. hereby confirm that the company **COTEEL**, has been authorized to promote, sell and service in the whole territory of West Indies the following ADICOMP products:

- 1. Screw type Air Compressors and Gas compressors
- 2. Refrigerant type Dryers and Absorbtion Dryers for air and gas
- 3. Screw type booster and piston type booster for air and gas
- Spare parts and accessories

This appointment will be effective from the date of this letter for a period of **One (1) year** and must be renewed in writing before expiration.

The above products are manufactured in our facilities in Italy utilising only best quality

procured material under the most stringent quality norms, such as:

UNI EN ISO 9001:2000

27<sup>th</sup> May, 2011

adicomp srl Authorized representative

Coteel Legal representative

Fabio Canaglia

(signature)